

Carrie Elaine Smith, Veterinary Assistant

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LINKS

[Electronic Portfolio: Provides Greater Detail of Resume](#)

PROFILE

Hardworking and enthusiastic College Student working towards a B.S. in Microbiology with aspirations of veterinary school. Seeking to use my experience in veterinary surgical assistance and my advanced communication skills to effectively serve your company in an internship position. Dedicated, hardworking, and committed to becoming a dependable and valuable team member.

EMPLOYMENT HISTORY

Jun 2021 — Present	Veterinary Assistant, Southern Regional Veterinary Specialists	Dothan, Alabama
	<ul style="list-style-type: none">• Ensured proper handling and care of animals both in the examination room and in the kennels• Assisted as scrub nurse during surgeries• Gave medications, vaccines, and treatments as prescribed by the veterinarian• Maintained records of treatments, medications, and other medical information• Assisted with laboratory tests and diagnostic imaging procedures	
May 2022 — Present	Resident Assistant, Auburn University Housing	Auburn, Alabama
	<ul style="list-style-type: none">• Responded to emergency situations in a timely and professional manner• Collaborated with campus departments to provide academic, social, and wellness resources to students• Conducted regular room inspections to ensure compliance with housing policies and regulations• Established positive relationships with students by providing support, guidance, and resources	
May 2019 — Sep 2019	Lifeguard, Dothan Leisure Services	Dothan, Alabama
	<ul style="list-style-type: none">• Developed and enforced pool rules to ensure the safety of swimmers and to prevent accidents• Performed rescue and first aid operations for injured swimmers, resulting in successful recovery• Provided instruction to swimmers on proper techniques for swimming and water safety• Inspected and tested life-saving equipment for proper functioning	

EDUCATION

Aug 2021 — Present	Microbiology, Pre-Veterinary Track, Auburn University	Auburn, Alabama
	<ul style="list-style-type: none">• 3.73 GPA• Honors College Research Scholar• Minor in Biological Sciences	
Sep 2018 — Jun 2021	Valedictorian, Dothan High School	Dothan, Alabama
Sep 2018 — Jun 2021	Certified Pharmacy Technician, Dothan Technology Center	Dothan, Alabama

SKILLS

Clerical Works	Medication Administration
Triage	Adaptability
Laboratory Testing	Animal Care

EXTRA-CURRICULAR ACTIVITIES

Nov 2022 — Present	Service Director, Omega Phi Alpha Omicron Chapter	Auburn, Alabama
	<ul style="list-style-type: none">• Coordinated service projects to give back to the community• Communicated with the National team to assure chapter's compliance to service standards• Maintained accurate service records of each member• Provided updated information on member's service hours and opportunities for service	
Jan 2023 — Present	Rehabilitation Volunteer, Auburn Raptor Center	Auburn, Alabama
	<ul style="list-style-type: none">• Ensured proper handling and care of raptors• Assisted in raptor identification and tagging• Maintained clean and sanitary aviaries• Monitored general health and behavior of raptors	